



## **Pet Animal Care Facilities Act Program**

### **Animal Shelter/Animal Rescue Yearly Report**

**What is the purpose of this form?** The form helps us collect information about pet animals that we need as a state to measure progress in animal welfare in Colorado. We now will have more comprehensive data, where before, the data was incomplete.

**Where do I include wildlife and livestock?** The PACFA program will not be collecting data about wildlife and livestock since the program focuses on pet animals. At one time wildlife and livestock were put in an “Other” category, but it was too difficult to derive meaningful data from this category.

**Where do I include feral cats?** The PACFA program will not be collecting data about feral cats since the program focuses on pet animals. At one time feral cats were put in an “Other” category, but it was too difficult to derive meaningful data from this category.

**How do I double check my work?** You may want to do a data check on your form. The total number of incoming animals plus the beginning inventory should match outgoing animals plus the ending inventory. In some cases, these numbers will be close but will not match exactly. We suggest that if you have a difference of more than 5% between those sums that you check your numbers a second time.

**Where do I include incoming owner-requested euthanasia animals?** The PACFA program will not be collecting data about owner-requested euthanasia animals. At one time owner-requested euthanasia animals were put in an “Other” category, but it was too difficult to derive meaningful data from this category.

**Where do I include incoming DOA's?** DOA's should be counted as Strays, Owner Surrenders or other intake type, depending on what type of intake they were, and they should be included in your DOA number in the outflow section.

**Colorado Dept of Agriculture – Pet Animal Care Facilities Act  
Animal Shelter and Rescue Annual Reporting Form for \_\_\_\_\_**

(reporting year)

**PACFA Company Number:** \_\_\_\_\_

**Name and Address of Facility:** \_\_\_\_\_

The animal shelter licensee shall report to the Commissioner on a yearly basis the number of dogs, cats and other pet animals that are accepted into the animal shelter or foster home(s). The animal shelter licensee shall also report to the Commissioner on a yearly basis the number of dogs, cats or other pet animals that are returned to the owner, adopted to new owners, transferred to other licensed facilities, euthanized or died while at the facility. The reports shall be submitted on forms supplied by the Commissioner.

**\*\* Do not include numbers on owner requested euthanasia for pet animals that were not impounded.**

<b>Intake</b>	<b>Dogs</b>	<b>Cats</b>	<b>Small Mammals</b>	<b>Reptiles</b>	<b>Pet Birds</b>	<b>Total</b>
Beginning Inventory						
Stray						
Owner Surrender						
Adoption Return						
Confiscate/Protective Custody						
Transferred in from in state						
Transferred in from out of state						
OTHER						
<b>TOTAL INTAKE</b>						

<b>Outflow</b>	<b>Dogs</b>	<b>Cats</b>	<b>Small Mammals</b>	<b>Reptiles</b>	<b>Pet Birds</b>	<b>Total</b>
RTO						
Adopted						
Euthanized **						
DOA						
Died						
Transferred in state						
Transferred out of state						
OTHER (missing, stolen, etc.)						
<b>Total Outcomes</b>						
Ending Inventory						

**HB 08-1185 Compliance [ ] Our facility spays and neuters all dogs and cats prior to sale, transfer or adoption.**

**If a deposit system is used: Total amount of deposits collected: \$ \_\_\_\_\_ Total amount retained by shelter at end of year: \$ \_\_\_\_\_**

Please mail to: Lisa Gibson, Colorado Department of Agriculture, 700 Kipling St., Suite 4000, Lakewood, CO 80215, fax is 303-239-4164 or if you prefer to email, please email [lisa.gibson@ag.state.co.us](mailto:lisa.gibson@ag.state.co.us) for a digital version. Thank you!